

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Braunstone Community Carnival is an annual event, which was resurrected by BCA and local residents 6 years ago, after many years without a Carnival. The event has been supported by the BCA for the last 6 years and has been made possible by the voluntary support of many local groups and residents. The event has grown in popularity each year and reached a 16,000 attendance in 2008, with visitors coming from Braunstone, across Leicester, Leicestershire and beyond.

The event is planned for Saturday 04th July, 2009 (12noon to 5.30PM) and will take place on Braunstone Park. The event starts with a procession of colourful floats and dancing troupes and then there is a programme of entertainment at the park, including a main stage, many stalls and exhibits and a Fun Fair. The event is a real family event and is very popular with children.

The cost of staging the event is approximately £30,000. The event has been well supported in the past by BCA, both financially and with staff to organise the event funded through the New Deal for Communities programme. The BCA is again making a funding contribution this year but the NDC funds are now much reduced and we are approaching different sources to contribute towards the infrastructure costs of staging the event. We are applying for a number of Small Grants and offering sponsorship opportunities. Therefore, we would ask the Ward Community Meeting to support the event with a grant of £5,000.

This grant would be used towards the costs of staging the Procession element of the event, which includes costs for road closures, barriers, security staff and 2-way radios (Totaling approx.£5,500) In this way the Ward Community Meeting would be sponsoring a core and popular element of the event and would receive full acknowledgement and advertising as key sponsors on all publicity.

Please see photos of the 2008 event below.

5. Have you provided supporting information? Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Road Closures	1855	actual
Security staff	2900	actual
Radio hire	245	actual
Total	£5,000	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

BCA has committed support of approximately £15,000 to the event and we are approaching sponsors that supported us at last years event e.g. Sure Start, Arco, Parks Services, East Midlands Airport, Co-op. We will also be approaching other organisations for help as we need to try and attract approximately £10,000 to meet the full costs and make the event happen.

9. Who proposed the project? Please provide contact details.

Name of contact person	Angie Wright
Your position in organisation or group	Head of Neighbourhood Services
Name of organisation or group	BCA
Address	
The Business Box, 2 Oswin Road, Brailsford Industrial Park, Braunstone, Leicester. LE3 1HR	
Phone number 0116 279 5007	Email Angela.wright@braunstone.com

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Angie Wright
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Signature	
Date	04/03/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

